



**Opaskwayak Health Authority
Rod McGillivray Care Home
Job Posting
Quality Improvement and Safety Coordinator (QISC)**

Rod McGillivray Memorial Care Home is seeking one qualified individual to fill the role of **Quality Improvement and Safety Coordinator (QISC)**. This a full-time permanent position.

Job Summary:

Reporting to the Care Home Administrator, the Quality Improvement & Safety Coordinator (QISC) is responsible for the development, implementation and ongoing evaluation of Resident Safety Initiatives and practices in the Rod McGillivray Memorial Care Home (RMMCH). Working within the RMMCH vision, mission and strategic priorities, the QISC will promote quality care and a culture of safety at all levels of the health care system to avoid or reduce harm to residents. The QISC is responsible for providing support and direction for quality improvement initiatives in all programs and services ensuring Accreditation and Provincial Standards are followed. The QISC is responsible for advocating, providing information, educating & supporting residents to ensure that the highest possible standard of service is provided and follows RMMCH mission, vision and policies & procedures.

Position Requirements:

- Patient safety, quality management or workplace health and safety (preferred)
- Certificates – First Aid, CPR, Patient Safety, Fire Safety, Basic Life Support, WHMIS, TDG, Fire Safety, Incident Command System, Office Ergonomics, Patient Safety, PHIA, Quality Improvement (preferred)
- Excellent communication skills, and the ability to communicate in Cree is an asset
- MS Office – Word, Excel, Outlook, PowerPoint
- Satisfactory employment record including attendance at work

Closing Date: OPEN UNTIL FILLED.

Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- Copy of **credentials** (licenses, training, education)
- Three **professional letters of reference** (colleague, supervisor or manager) or contact information for same (include position/title, current place of employment, phone number & email).
- **Adult and Child Abuse Registry Checks** – no more than a year old, or indication of application (receipt)
- **Criminal Record Check with Vulnerable Sector** - no more than a year old, or indication of application (receipt)
- **Personal contact information** (phone & email)

Your application will not proceed to an interview without this information. Please note that only those selected for an interview will be contacted.

This is a preference competition: All applicants are encouraged to apply, however first consideration for this competition will be given to Indigenous applicants. Applicants are requested to self-declare at the time of application.

To apply, please submit your application to:

Human Resources

Rod McGillivray Care Home

Box 10790, 56 Kiche Maskanow Road, Opaskwayak, MB R0B 2J0

Email: hr@ocnhealth.com

Please mark all correspondence **"CONFIDENTIAL"**.