



**Opaskwayak Health Authority
Rod McGillivray Care Home
Job Posting
Casual Dietary Aide**

Rod McGillivray Memorial Care Home is seeking a qualified individual to fill the role of **Casual Dietary Aide**.
This position is in scope under the Manitoba General Employees' Union – Local 447.

Job Summary:

Reporting to the Dietary Department Supervisor, the Dietary Aide is responsible for working in a variety of areas relating to Food Services. The Dietary Aide works in the Main Kitchen, Resident Units, Pantry, Pot Washing Area, Cafeteria, Pre-Prep areas, dishwashing, and garbage related areas. Performs all duties in accordance with established health and safety regulations/guidelines, policies, and procedures. Notifies their supervisor or manager of all occurrences, injuries, illnesses or health and safety concerns which are likely to harm themselves, their co-workers, or any others who enter the premises. Must adhere to Rod McGillivray Memorial Care Home policies & procedures, mission, vision and works in a multidisciplinary team.

Position Requirements:

- Grade 12 Diploma or GED Equivalent
- First Aid & CPR
- WHMIS (preferred)
- Successful completion of a Food Handler Certificate Training Program or equivalent
- 1-2 years of recent related experience in safe food handling and preparation
- Excellent communication skills, ability to communicate in Cree is an asset
- MS Office – Word, Excel, Outlook, PowerPoint
- Satisfactory employment record including attendance at work

Closing Date: Open Until Filled.

Applications Must Include:

- **Cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- **Adult Abuse Registry Check – no more than a year old**
- **Criminal Record Check with Vulnerable Sector – no more than a year old**
- Copy of **credentials** (licenses, training, education) related to the position
- Three **professional letters of reference** (colleague, supervisor or manager) or contact information for same (include position/title, current place of employment, phone number & email). Please note HR will select internal references.
- **Personal contact information** (phone & email)

Your application will not proceed to an interview without this information. Please note that only those selected for an interview will be contacted.

This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to current OHA employees and Indigenous applicants. Applicants are requested to self-declare at the time of application.

To apply, please submit your application to:

Human Resources
Rod McGillivray Care Home
Box 10790, 56 Kiche Maskanow Road, Opaskwayak, MB R0B 2J0
Email: hr@ocnhealth.com
Please mark all correspondence **"CONFIDENTIAL"**.