



**Opaskwayak Health Authority
Beatrice Wilson Health Centre
Job Posting
Building Service Supervisor (Indefinite Term)**

Opaskwayak Health Authority is seeking one (1) qualified individual to fill the role of **Building Service Supervisor (Indefinite Term)** in the **Operations** program.

Job Summary

Reporting to the Operations Manager, the Building Service Supervisor is a key member of the Operations team; is assigned key responsibilities; works in a multi-disciplinary team in consultation & collaboration with OHA program managers to develop & deliver programs & services that meet organizational needs; follows OHA policies & procedures; practices organizational & cultural competencies to the highest level; and provides scheduled coverage of janitorial staff as required.

Position Requirements:

- Grade 12
- Carpentry, plumbing, electrical certification (preferred)
- HVAC certification (preferred)
- Demonstrated knowledge of electrical, fire, HVAC, lighting, plumbing & security systems
- Knowledge of applicable codes & regulations
- 3 years of experience as a Building Service Supervisor
- Ability to lift more than 50lbs & push more than 100lbs
- Satisfactory employment record including attendance at work

Closing Date: Open Until Filled.

Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- Copy of **credentials** (licenses, training, education)
- Three **professional letters of reference** (colleague, supervisor or manager) or contact information for same (including position/title, current place of employment, phone number & email)
- **Personal contact information** (phone & email)
- **Criminal record with vulnerable sector and adult abuse registry checks – no more than a year old** (or indication that they have been applied for)

Your application will not proceed to an interview without this information. Please note that only those selected for an interview will be contacted.

This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to Indigenous applicants. Applicants are requested to self-declare at the time of application.

To obtain a complete job description, for additional information or to apply for this position please contact or submit your application to:

Human Resources

Opaskwayak Health Authority
Box 10280, 245 Waller Road, Opaskwayak, MB R0B 2J0

Email: hr@ocnhealth.com

Please mark all correspondence **"CONFIDENTIAL"**