



**Rod McGillivray Memorial Care Home (RMMCH)**  
**Job Posting**  
**Van Driver**

RMMCH is seeking a qualified individual to fulfill the role of **Van Driver – Full Time Position**.  
**This position is in scope under the Manitoba General Employees' Union – Local 447.**

**Job Summary**

Reporting to the Nurse Unit Manager, the Van Driver is responsible for providing transportation to Rod McGillivray Memorial Care Home Residents. The Van Driver ensures the highest possible level of service is provided; works in a multidisciplinary team; follows RMMCH policies & procedures; ensures compliance with all relevant Federal & Provincial regulations & legislation; & may assist with other duties within the scope of the department.

**Position Requirements:**

- Grade 12 Diploma or GED Equivalent
- Class 4 Drivers License
- Clear Driver's Abstract
- First Aid & CPR
- 2-3 years of experience
- Excellent communication skills, ability to communicate in Cree is an asset
- Satisfactory employment record including attendance at work

**Closing Date: OPEN UNTIL FILLED.**

**Applications Must Include:**

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- Copy of **credentials** (licenses, training, education)
- **Criminal Record Check with Vulnerable Sector** – no more than a year old (or proof of payment)
- **Adult Abuse Registry Check** – no more than a year old (or proof of payment)
- Three **professional letters of reference** (colleague, supervisor or manager) or contact information for same (include position/title, current place of employment, phone number & email)
- **Personal contact information** (phone & email)

Your application will not proceed to interview without this information. Please note that only those selected for an interview will be contacted.

**This is a preference competition:** All applicants are encouraged to apply, however first consideration for this competition will be given to current OHA employees & Indigenous applicants. Applicants are requested to self-declare at the time of application.

**To apply please submit your application to:**

**Human Resources**

Rod McGillivray Memorial Care Home  
Box 10790, 56 Kiche Maskanow Road, Opaskwayak, MB R0B 2J0  
Email: [hr@ocnhealth.com](mailto:hr@ocnhealth.com)

Please mark all correspondence **"CONFIDENTIAL"**.