



**Opaskwayak Health Authority
Rod McGillivray Care Home
Job Posting
Certified FT Health Care Aide**

Rod McGillivray Memorial Care Home is seeking 1 qualified individual to fill the role of **Full-Time Certified Health Care Aide**. This position is in scope under the **Manitoba Government and General Employees' Union Local 447**.

Job Summary

Reporting to the Nurse Unit Manager, the Health Care Aide (HCA) is responsible for performing duties related to residents' care under supervision of a Registered Nurse (RN) or Licensed Practical Nurse (LPN); ensures the highest possible standards of service are provided; works in a multidisciplinary team; follows RMMCH policies & procedures; ensures compliance with all relevant Federal & Provincial regulations & legislation; participates in committees & may assist with other duties within the scope of the department.

Position Requirements:

- Health Care Aide Certificate (required)
- Grade 12 Diploma or GED Equivalent
- Current Basic Life Saving (BLS)
- 2-3 years of experience working in geriatric nursing, long term care or home care (asset)
- Excellent communication skills, and the ability to communicate in Cree is an asset
- MS Office – Word, Excel, Outlook, PowerPoint (asset)

Closing Date: OPEN UNTIL FILLED

Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume which includes personal contact information** (phone & email)
- **Adult Abuse Registry Check – no more than a year old (or proof of payment)**
- **Criminal Record Check with Vulnerable Sector – no more than a year old (or proof of payment)**
- Copy of **credentials** (licenses, training, education)
- Three **professional letters of reference** (colleague, supervisor or manager) or contact information for same (include position/title, current place of employment, phone number & email)

Your application will not proceed without the above information.

All applicants are encouraged to apply, however first consideration for this competition will be given to current OHA employees & Indigenous applicants. Applicants are requested to self-declare at the time of application.

To apply please submit your application to:

Human Resources
Rod McGillivray Care Home
Box 10790, 56 Kiche Maskanow Road, Opaskwayak, MB R0B 2J0
Email: hr@ocnhealth.com
Please mark all correspondence **"CONFIDENTIAL"**.