



Opaskwayak Health Authority Beatrice Wilson Health Centre External Job Posting

Opaskwayak Health Authority is seeking 1 qualified individual to fill the role of **Case Worker – On-Reserve** in the Jordan's Principle program.

Job Summary

Reporting to the RN ICT Coordinator-JP, the Jordan's Principle On-Reserve Case Worker (JPCW) is an essential front-line worker. The On-Reserve Case Worker will be able to receive requests for service; be able to determine and implement services needed. The On-Reserve Case Worker will strive to achieve holistic outcomes that will contribute to the quality of life for First Nations children living on-reserve by assessing the child's needs. The On-Reserve Case Worker will be required to assess the situation with reference to the risk of the child and the functioning of the family on an on-going basis. Must be able to assess and determine the frequency of file review for each client (Example: Once a Month, every 6 Months, Once a Year, or As Needed). Substantive equality recognizes that First Nations children may need additional supports because their families may have experienced disadvantages that other children do not experience; ensure this equality is present during service delivery.

Position Requirements:

- Grade 12 or GED equivalent (required)
- Certificate in Early Childhood Educator (required) **or** Certificate in Administrative Assistant/Medical Office Assistant (required)
- Must have a strong understanding of FHNIB Jordan's Principle Canadian Human Rights Tribunal Rulings, NIHB coverage, and practice organizational & cultural competencies to the highest level.
- 2 years of experience providing care to a First Nations population (required)
- 2 years of experience with case coordination/case management involving First Nations communities in a culturally safe manner (required)
- Experience in promoting best practices in Indigenous service delivery
- Experience working in a fast-paced and evolving environment with a concentration in service delivery
- Experience coordinating family related services for complex issues
- Valid Manitoba Class 5 Driver's License & daily access to a vehicle (required)
- First Aid (preferred)
- CPR (preferred)
- ASIST (preferred)
- Mental Health First Aid for First Nations (preferred)
- Proficient in Microsoft Office – Word, Excel & Outlook (required)
- Satisfactory employment record including attendance at work

Closing Date: May 6, 2026, at 4:00 PM. No late submissions will be accepted.

Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- Copy of **credentials** (licenses, training, education)
- Three **professional letters of reference** (2 supervisor or manager and 1 colleague) – or – contact information for same (include position/title, current place of employment, phone number & email).
- **Criminal record with vulnerable sector, adult abuse registry & child abuse registry checks – no more than a year old** (or indication that they have been applied for)
- **Personal contact information** (phone & email)

Your application will not proceed to interview without this information. Please note that only those selected for an interview will be contacted.

This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to current to Indigenous applicants. Applicants are requested to self-declare at the time of application.

Human Resources

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Please mark all correspondence "**CONFIDENTIAL**".

Please visit our website: www.beatricewilsonhealthcentre.ca for job postings.