



**Opaskwayak Health Authority
Beatrice Wilson Health Centre
Job Posting**

Opaskwayak Health Authority is seeking one (1) qualified individual to fill the role of **Security Guard (Casual)** in the **Operations Program**.

Job Summary:

Reporting to Operations Manager, the Security Guard must ensure a safe and secure environment where one must detect security issues, manage escalating behaviors to keep patients, visitors, and health centre staff safe, and maintain public safety and order on-site where required. This is done by managing patient-generated violence, screening visitors and clients, patrolling corridors, monitoring video surveillance systems and other security technology, assessing risks (such as unlocked doors, blocked entrances and exits, mechanical issues, and other security breaches), investigating events of theft and documenting incidents.

Position Requirements:

- Grade 12 or GED equivalent
- Current, valid license under Manitoba Private Investigator and Security Guard Act
- Valid Manitoba Class 5 Driver's License
- Knowledge of 7 Sacred Teachings
- Microsoft Office – Word, Excel, and Outlook
- Satisfactory employment record including attendance at work

Closing Date: Open until filled

Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- Copy of **credentials** (licenses, training, education, professional letters of reference)
- Contact information for **three (3) references** (supervisor, manager, or colleague/coworker) – must include their position/title, current place of employment, email, and phone number
- **Criminal record with vulnerable sector check, adult abuse registry check and child abuse registry checks** (or indication that they have been applied for)
- **Personal contact information** (phone and email)

Your application will not proceed to interview without this information. Please note that only those selected for an interview will be contacted.

This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to current OCN employees, OCN members, and Indigenous applicants. Applicants are requested to self-declare at the time of application.

To obtain a complete job description, for additional information or to apply for this position please contact or submit your application to:

Human Resources
Opaskwayak Health Authority
Box 10280, 245 Waller Road, Opaskwayak, MB R0B 2J0
Email: hr@ocnhealth.com

Please mark all correspondence "**CONFIDENTIAL**".