



## Opaskwayak Health Authority Beatrice Wilson Health Centre Job Posting

Opaskwayak Health Authority is seeking a qualified individual to fill the role of **Case Worker – Off-Reserve** in the **Jordan's Principle** program.

### Job Summary

Reporting to the RN ICT Coordinator-JP, the Jordan's Principle Off-Reserve Case Worker (JPCW) is an essential front-line worker. The Off-Reserve Case Worker will be able to receive requests for service; be able to determine and implement services needed. The Off-Reserve Case Worker will strive to achieve holistic outcomes that will contribute to the quality of life for First Nations children living off-reserve by assessing the child's needs. The Off-Reserve Case Worker will be required to assess the situation with reference to the risk of the child and the functioning of the family on an on-going basis. Will assess and determine the frequency of file review for each client (Example: Once a Month, every 6 Months, Once a Year, or As Needed). Substantive equality recognizes that First Nations children may need additional supports because their families may have experienced disadvantages that other children do not experience; the JPCW will ensure this equality is present during service delivery.

### Position Requirements:

- Grade 12 or GED equivalent
- Certificate in Early Childhood Educator **or** Certificate in Administrative Assistant/Medical Office Assistant
- Must have a strong understanding of FHNIB Jordan's Principle Canadian Human Rights Tribunal Rulings, NIHB coverage, and practice organizational & cultural competencies to the highest level.
- 2 years of experience with case coordination/case management involving First Nations communities in a culturally safe manner
- Experience in promoting best practices in Indigenous service delivery
- Experience working in a fast-paced and evolving environment with a concentration in service delivery
- Experience coordinating family related services for complex issues
- Valid Manitoba Class 5 Driver's License & daily access to a vehicle
- Certificates - First Aid/CPR, ASIST, Mental Health First Aid for First Nations (preferred)
- Proficient in Microsoft Office – Word, Excel & Outlook
- Satisfactory employment record including attendance at work

**Closing Date: Open until filled.**

### Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- Copy of **credentials** (licenses, training, education)
- Three **professional letters of reference** (2 supervisor or manager and 1 colleague) – or – contact information for same (include position/title, current place of employment, phone number & email).
- **Criminal record with vulnerable sector, adult abuse registry & child abuse registry checks** – less than 1 year old (or indication that they have been applied for)
- **Personal contact information** (phone & email)

Your application will not proceed to interview without this information. **Please note that only those selected for an interview will be contacted.**

**This is a preference competition.** All applicants are encouraged to apply, however first consideration for this competition will be given to Indigenous applicants. Applicants are requested to self-declare at the time of application.

To obtain a complete job description, for additional information or to apply for this position please contact or submit your application to:

**Human Resources**  
Opaskwayak Health Authority  
Box 10280, 245 Waller Road, Opaskwayak, MB R0B 2J0  
Email: [hr@ocnhealth.com](mailto:hr@ocnhealth.com)

Please mark all correspondence "**CONFIDENTIAL**".

Please visit our website: [www.beatricewilsonhealthcentre.ca](http://www.beatricewilsonhealthcentre.ca) for job postings.