



Opaskwayak Health Authority Rod McGillivray Care Home External Job Posting

Rod McGillivray Memorial Care Home is seeking qualified individuals to fill the role of **RESIDENT CARE COORDINATOR**. This a full-time permanent position.

Job Summary

Reporting to the Nurse Unit Manger, the Resident Care Coordinator (RCC) is responsible for resident care coordination & case management, and nursing team support & administration. The RCC is a key member of the Rod McGillivray Memorial Care Home (RMMCH) team and works in coordination with resident/families, medical, professional and support staff to achieve the mission of quality resident care. The RCC promotes holistic care; coordinates management of staff, monitoring of professional standards, quality management, staff development, education and research-based practice and; practices nursing as defined by the Registered Nurses Act & in compliance with the College of Registered Nurses of Manitoba Standards of Practice & Canadian Nurses Association Code of Ethics. The RCC is responsible for advocating, providing information, educating & supporting residents to ensure that the highest possible standard of service is provided and; follows RMMCH mission, vision and policies & procedures.

Position Requirements:

- Baccalaureate Degree – Nursing (required)
- College of Registered Nurses of Manitoba registration (required)
- Certificates – First Aid, CPR, Basic Life Support (preferred)
- Chronic pain management (preferred)
- Excellent communication skills, ability to communicate in Cree is an asset
- MS Office – Word, Excel, Outlook, PowerPoint
- Satisfactory employment record including attendance at work

Closing Date: Posted until filled

Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- Copy of **credentials** (licenses, training, education)
- Three **professional letters of reference** (colleague, supervisor or manager) or contact information for same (include position / title, current place of employment, phone number & email)
- **Personal contact information** (phone & email)
- **Child/Elder Abuse registry Check**
- **Criminal Record Check**
- **Proof of Double Vaccination**

Your application will not proceed to interview without this information. Please note that only those selected for an interview will be contacted.

This is a preference competition: All applicants are encouraged to apply, however first consideration for this competition will be given to current OCN employees, OCN members & Indigenous applicants. Applicants are requested to self-declare at the time of application.

To apply please submit your application to:

Judy Whitehead, HR/Payroll Clerk

Rod McGillivray Care Home

Box 10790, 56 Kiche Maskanow Road, Opaskwayak, MB R0B 2J0

Email: judy.whitehead@rmmch.ca

Please mark all correspondence "**CONFIDENTIAL**".

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