



Opaskwayak Health Authority Rod McGillivary Care Home Internal Job Posting

Rod McGillivary Memorial Care Home is seeking qualified individuals to fill the role of **CASUAL - Dietary Aide**. This is a full-time permanent position.

Job Summary

Reporting to the Dietary Department Supervisor, the Dietary Aide - Cook is responsible for working in a variety of areas relating to Food Services. The Dietary Aide works in the Main Kitchen, Resident Units, Pantry, Pot Washing Area, cafeteria, Pre-Prep areas, dishwashing, and garbage related areas. Performs all duties in accordance with established health and safety regulations/guidelines, policies, and procedures. Notifies their supervisor or Manager of all occurrences, injuries, illnesses or safety and health concerns which are likely to harm themselves, their co-workers, or any others who enter the premises. Must adhere to Rod McGillivary Memorial Care Home policies & procedures, mission, vision and works in a multidisciplinary team.

Position Requirements:

- Grade 12 Diploma or GED Equivalent
- First Aid & CPR
- WHMIS (preferred)
- Successful completion of a Food Handler Certificate Training Program or equivalent
- 1-2 years of recent related experience in safe food handling and preparation
- Excellent communication skills, ability to communicate in Cree is an asset
- MS Office – Word, Excel, Outlook, PowerPoint
- Satisfactory employment record including attendance at work

Closing Date: ON-GOING

Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- Copy of **credentials** (licenses, training, education)
- Three **professional letters of reference** (colleague, supervisor or manager) or contact information for same (include position / title, current place of employment, phone number & email)
- **Personal contact information** (phone & email)

Your application will not proceed to interview without this information. Please note that only those selected for an interview will be contacted.

This is a preference competition: All applicants are encouraged to apply, however first consideration for this competition will be given to current OCN employees, OCN members & Indigenous applicants. Applicants are requested to self-declare at the time of application.

To apply please submit your application to:

Nicole Lathlin, Acting HR
Rod McGillivary Care Home
Box 10790, 56 Kiche Maskanow Road, Opaskwayak, MB R0B 2J0
OR Email: nicole.lathlin@rmmch.ca

Please mark all correspondence **"CONFIDENTIAL"**.
Please note that only those selected for an interview will be contacted.