



## Opaskwayak Health Authority Beatrice Wilson Health Centre Job Posting

Opaskwayak Health Authority is seeking a qualified individual to fulfill the role of **Janitor**.

### Job Summary

Reporting to the Quality & Safety Coordinator, the Janitor is responsible for custodial activities; seasonal activities; maintenance & supplies activities; and other minor activities.

### Position Requirements:

- Grade 12 or GED equivalent (required)
- Valid Manitoba Class 5 Driver's License & daily access to a vehicle
- 1 year of related work experience
- Satisfactory employment record including attendance at work

**Closing Date:** Open until filled. No late submissions will be accepted.

### Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- Copy of **credentials** (licenses, training, education)
- Three **professional letters of reference** (colleague, supervisor or manager) or contact information for same (include position / title, current place of employment, phone number & email)
- **Personal contact information** (phone & email)

Your application will not proceed to interview without this information. Please note that only those selected for an interview will be contacted.

**This is a preference competition.** All applicants are encouraged to apply, however first consideration for this competition will be given to current OCN employees, OCN members & Indigenous applicants. Applicants are requested to self-declare at the time of application.

To obtain a complete job description, for additional information or to apply for this position please contact or submit your application to:

**Carol A. Buchberger, Human Resource Manager**  
Opaskwayak Health Authority  
Box 10280, 245 Waller Road, Opaskwayak, MB R0B 2J0  
Email: [carol.buchberger@ocnhealth.com](mailto:carol.buchberger@ocnhealth.com)  
Please mark all correspondence "**CONFIDENTIAL**"