



## Opaskwayak Health Authority Rod McGillivray Care Home EXTERNAL Job Posting

Rod McGillivray Memorial Care Home is seeking qualified individuals to fill the role of **2 - Full Time Permanent Health Care Aides**. These positions are in scope under the Manitoba Government and General Employees' Union Local 447.

### Job Summary

Reporting to the Nurse Unit Manager, the Health Care Aide (HCA) is responsible for performing duties related to residents' care under supervision of a Registered Nurse (RN) or Licensed Practical Nurse (LPN); ensures the highest possible standards of service are provided; works in a multidisciplinary team; follows RMMCH policies & procedures; ensures compliance with all relevant Federal & Provincial regulations & legislation; participates in committees & may assist with other duties within the scope of the department.

### Position Requirements:

- Health Care Aide Certificate (required)
- Grade 12 Diploma or GED Equivalent
- Current Basic Life Saving (BLS)
- 2-3 years of experience working in geriatric nursing, long term care or home care (asset)
- Excellent communication skills
- Ability to communicate in Cree (asset)
- MS Office – Word, Excel, Outlook, PowerPoint (asset)

**Closing Date: September 27<sup>th</sup>, 2024 at 4:00 p.m.**

### Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume which includes Personal contact information** (phone & email)
- **Adult Abuse registry Check**
- **Criminal Record Check**
- Copy of **credentials** (licenses, training, education)
- Three **professional references** (colleague, supervisor or manager) including contact information (include position / title, current place of employment, phone number & email)

Your application **will not** proceed without this information.

All applicants are encouraged to apply, however first consideration for this competition will be given to current OCN employees, OCN members & Indigenous applicants. Applicants are requested to self-declare at the time of application.

### To apply please submit your application to:

**Nicole Lathlin, Acting HR**  
Rod McGillivray Care Home  
Box 10790, 56 Kiche Maskanow Road, Opaskwayak, MB R0B 2J0  
Email: nicole.lathlin@rmmch.ca

Please mark all correspondence **"CONFIDENTIAL"**.  
Please note that only those selected for an interview will be contacted.