



Rod McGillivray Memorial Care Home (RMMCH)

Job Posting

0.4 Housekeeping/Laundry Aide

RMMCH is seeking a qualified individual to fulfill the role of **0.4 Housekeeping/Laundry Aide – Permanent Position**. This position is in scope under the Manitoba General Employees' Union – Local 447.

Job Summary

Reporting to the Housekeeping Supervisor, the Housekeeping/Laundry Aide is responsible for housekeeping and laundry activities in the care home; maintains all areas of the RMMCH in a hygienic condition; maintains a high standard of clean linen service to all areas of the RMMCH; follows infection prevention & control guidelines and OHA/RMMCH policies and procedures.

Position Requirements:

- Grade 12 or GED equivalent
- First Aid & CPR
- 1 year of related work experience
- WHMIS (preferred)
- Transportation of Dangerous Goods (preferred)
- Ability to speak Cree (asset)
- Satisfactory employment record including attendance at work

Closing Date: OPEN UNTIL FILLED

Applications Must Include:

- A **cover letter** that clearly indicates how you meet the position requirements
- **Resume**
- **Adult Abuse Registry Check** – no more than a year old (or proof of payment)
- **Criminal Record Check with Vulnerable Sector** – no more than a year old (or proof of payment)
- Copy of **credentials** (licenses, training, education)
- Three **professional letters of reference** (colleague, supervisor or manager) or contact information for same (include position/title, current place of employment, phone number & email)
- **Personal contact information** (phone & email)

Your application will not proceed to the interview without this information. Please note that only those selected for an interview will be contacted.

This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to Indigenous applicants. Applicants are requested to self-declare at the time of application.

To obtain a complete job description, for additional information or to apply for this position please contact or submit your application to:

Human Resources

Rod McGillivray Care Home

Box 10790, 56 Kiche Maskanow Road, Opaskwayak, MB R0B 2J0

Email: hr@ocnhealth.com

Please mark all correspondence **"CONFIDENTIAL"**.